



PLAINTIFF SUPPLEMENT

Firm Name:	
Policy Number:	

Guidelines:

- a. State percentages of **time devoted** (or billable hours) during previous year (if new firm, then upcoming year).
- b. Use **whole numbers** next to the area of law you practice.
- c. Inaccurate estimates may cause an inaccurate evaluation of your practice.

Part I – State percentages of only your plaintiff cases (exclude non-plaintiff work):			
	Admiralty / Marine		Products (other than those listed below)
	Auto Related		➤ Asbestos
	Aviation		➤ Breast Implant
			➤ Medical Devices
	Employment Law (Other than Discrimination or Sexual Harassment)		➤ Pharmaceuticals
	➤ Discrimination (Other than Sexual Harassment)		Toxic Tort
	➤ Sexual Harassment (Other than Discrimination)		Unfair Competition
	➤ Medical Malpractice		Veterans Issues
			Worker's Compensation
Part II – If a practice area was not listed above, categorize the remaining percentage:			
	Bodily Injury		General Liability
	Commercial		Wrongful Death
	Other (please describe)		

Part I plus Part II must equal 100% _____ %

1. How many lawyers participate in the plaintiff litigation practice? _____
2. In the plaintiff litigation practice, what is the:
 - a. Average number of plaintiff litigation cases handled by an individual attorney per year? _____
 - b. Estimated percentage of cases that are handled on a contingency fee basis? _____
 - c. Average dollar size of judgments, awards and settlements in the plaintiff litigation cases handled by the firm? _____
 - d. The largest judgment, award or settlement achieved by the firm in a plaintiff litigation case in the past five years? _____
3. In the past 12 months, estimate the:
 - a. Percentage of plaintiff litigation cases settled before trial. _____
 - b. Percentage of plaintiff litigation cases tried to verdict. _____
 - c. Number of plaintiff litigation cases the firm rejected. _____



4. Does the firm refer cases to other law firms? YES NO
- If YES, please approximate the number of cases: _____
 - If YES, does the firm use written referral agreements in all cases that are referred by the firm? YES NO
 - If YES, does the firm verify that the firm to which it has referred a case has professional liability insurance? YES NO
5. Does the firm take litigation case referrals from other law firms? YES NO
- If YES, please approximate the number of cases: _____
 - If YES, does the firm use written referral agreements in all cases that are referred to the firm? YES NO
 - If YES, does the firm verify that the firm from which it has received a case has professional liability insurance? YES NO
6. Does the firm split fees? YES NO
7. Does the firm accept cases venued outside the state(s) in which the firm has offices? YES NO
- If YES, what procedures are utilized to ensure that statutes of limitations and other deadlines are properly identified?

8. Does an attorney meet with every client prior to accepting the representation of that client? YES NO
- If NO, please explain:

9. Does the firm advertise on radio or TV? YES NO
- If YES, please attach a transcript of the advertisement.

